

# Human Resources

**FOCUS ON BUSINESS GROWTH,  
NOT HR**



## Human Resources Management Made EZ

Keeping up with changing employment regulations, handling time-consuming HR tasks, and managing HR compliance in-house isn't easy. Outsourcing these responsibilities to an employEZ PEO is. We've been helping businesses like yours be more successful for over 20 years. Let us do the same for you.

### Our HR specialists can help you with:

- Employee handbook development (English and Spanish)
- Guidance on existing HR policies
- Administration of the Family Medical Leave Act
- Implementing a drug-free workplace
- Pre-employment assessment tools, background checks and employee assistance programs
- Employment applications (bilingual available)
- Wage and hour consultations, including referrals to specialists for complex issues
- State unemployment claims processing (hearing coordination, client coaching and participation where required)
- Employment Practices Liability Insurance (EPLI) for employee-related lawsuits
- Compliance with COBRA, HIPAA, FLSA, ADA, PROWRA and IRCA

**Reach out to learn more**  
[info@employ-ez.com](mailto:info@employ-ez.com)

**Call us today:**  
 813-497-1076

**Visit our website:**  
[employ-ez.com](http://employ-ez.com)